

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

June 23, 1999
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Verna Kelly, Denis Anderson, Ron Christianson, Nancy Houlahan, and Rick Fagerlie; Present 6, Absent 3 - Bruce DeBlieck, Douglas Reese, and Jim Dokken were excused from the meeting,

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Public Safety Director Dan Strootman, Public Works Director Mel Odens, Planning and Development Services Director Bruce Peterson, and Administrative Assistant Audrey Peterson.

An addition to the Agenda included consideration of Airport land acquisition.

Council Member Kelly offered a motion adopting the Consent Agenda which included the following: City Council Minutes of June 2, Municipal Utilities Commission Minutes of June 14, Rice Hospital Board Minutes of June 9, Building Inspection Report for May, Pioneerland Library Board Minutes of April 15, Housing and Redevelopment Authority Minutes of May 11, Airport Commission Minutes of June 1, Park and Leisure Services Board Minutes of June 1, Senior Center Council Minutes of June 2, Aquatic Facility Committee Minutes of June 7, and Kandiyohi Area Transit Joint Board Minutes of June 15, 1999; and Mayoral appointment of Maurice Evans to the Airport Commission. Council Member Anderson seconded the motion, which carried.

The Finance Committee Report of June 7, 1999, was presented to the Mayor and Council by Council Member Kelly. There were nine items for Council consideration.

Item No. 1 Al Erickson, Springsted Inc. representative, appeared before the Committee to explain changes that have taken place at Springsted in the past year.

Mr. Erickson briefly explained the bonding process for those Committee Members who may not have been on the City Council long enough to have been through the process of issuing Tax Exempt Debt.

The first of two proposed bond issues discussed was in the amount of \$970,000 to fund the City's 1999 Street Improvement Project. Since all the required Improvement and Assessment Hearings had been held, the Committee was recommending to the Council to approve Resolutions for the competitive sale and to call for Public Hearing on an Ordinance authorizing the issuance of \$ 970,000 General Obligation Improvement Bonds, Series 1999A.

Resolution No. 1 was introduced by Council Member Kelly, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 1

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED
SALE OF \$970,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 1999A

(For Resolution in its entirety, see City Council Proceedings File
dated June 23, 1999, located in the City Clerk's Office)

Resolution No. 2, setting a public hearing for July 21, 1999, at 7:01 p.m.,
was introduced by Council Member Kelly, seconded by Council Member Anderson, read
by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 2

RESOLUTION CALLING FOR PUBLIC HEARING ON AN ORDINANCE
AUTHORIZING THE ISSUANCE OF \$970,000 GENERAL OBLIGATION IMPROVEMENT
BONDS, SERIES 1999A, AND THE LEVYING OF TAXES TO SECURE THE PAYMENT THEREOF

(For Resolution in its entirety, see City Council Proceedings File
dated June 23, 1999, located in the City Clerk's Office)

The Committee then discussed the second bond issue in of \$1,760,000 in
Municipal Utility Revenue Bonds. This bond was for funding the Municipal Utility
East Electrical Substation. The Committee was recommending to the Council to
approve Resolutions to provide for the competitive and to call for Public Hearing
on an Ordinance authorizing the issuance of \$1,760,000 Municipal Utility Revenue
Bonds, Series 1999B.

Resolution No. 3 was introduced by Council Member Kelly, seconded by Council
Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 5,
Noes 0.

RESOLUTION NO. 3

RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED
SALE OF \$1,760,000 MUNICIPAL REVENUE BONDS, SERIES 1999B

(For Resolution in its entirety, see City Council Proceedings File
dated June 23, 1999, located in the City Clerk's Office)

Resolution No. 4, setting a public hearing for July 21, 1999, at 7:03 p.m.,
was introduced by Council Member Kelly, seconded by Council Member Houlahan, read
by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 4

RESOLUTION CALLING FOR PUBLIC HEARING ON AN
ORDINANCE AUTHORIZING THE ISSUANCE OF \$1,760,000
MUNICIPAL UTILITY REVENUE BONDS, SERIES 1999B

(For Resolution in its entirety, see City Council Proceedings File
dated June 23, 1999, located in the City Clerk's Office)

Item No. 2 The Committee reviewed a recommendation from staff to designate
the 1997 and 1998 Fund Balances. The recommendation was to set an annual target
expenditure of \$1,000,000 to fund capital improvements and equipment purchases.
Fifty percent of this amount should be available through the general operating
budget, with the remainder coming from prior-year fund balances.

The Committee was recommending to the Council to pass a resolution
designating the 1997 and 1998 Fund Balances for the following purposes: 1999 Civic
Center Parking Lot, \$220,000; 1999 Street Seal Coating, \$30,000; 2000 Capital
Improvement Program, \$500,000; and 2001 Capital Improvement Program, \$481,000.

Resolution No. 5 was introduced by Council Member Kelly, seconded by Council

Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 5

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to make the following changes within the General Fund:

Increase:

Transfer to Capital Project Fund	
Civic Center Parking	\$220,000.00
Street Seal Coating	\$ 30,000.00
Capital Improvements-2000	\$500,000.00
Capital Improvements-2001	\$481,000.00

Decrease:

Designated Fund Balance Future Budgets	\$1,231,000.00
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Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 3 The Committee reviewed a draft joint powers agreement with Pioneerland Library Systems. The agreement addresses the areas of ownership, dissolution and communication. The Committee was recommending to the Council to approve the language as presented and to direct staff to bring the final agreement back to the Committee for approval. Council Member Kelly moved to approve the recommendation of the Finance Committee with Council Member Anderson seconding the motion, which carried. Council Member Houlahan abstained from voting.

Item No. 4 Due to the request for a second cable franchise, staff presented to the Committee for consideration an amendment to the WRAC-8 Budget covering additional legal costs involved with research and review. The Committee was recommending to the Council a Resolution amending the WRAC-8 budget. Resolution No. 6 was introduced by Council Member Kelly, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 6

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to make the following changes within the WRAC-8 Budget Fund:

Increase: Appropriations	
Professional Services	\$7,500.00

Increase: Estimated Revenue	
Franchise Charges	\$7,500.00

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 5 The Committee reviewed requests from staff to amend the Waste Treatment budget. The first request was to appropriate a portion of unanticipated revenues generated from the treatment of the Burlington Northern Beet Molasses spill. The Committee was recommending to the Council to introduce a resolution

appropriating \$5,936.59 to cover costs of treatment and \$4,000 for additional equipment. Resolution No. 7 was introduced by Council Member Kelly, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 7

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to make the following changes within the Waste Treatment Fund:

Increase: Appropriations	
Cleaning & Waste Removal	\$4,462.59
Maintenance of other Services	\$1,474.00

Increase: Estimated Revenue	
Charges for Services	\$5,936.59

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

The second request was to create special project budgets for the Trickling Filter Wetwell and MARD (Motorized Activated Rotary Distributor) Projects. Both projects are to be funded out of the Waste Treatment 1999 Operating Budget. The Committee was recommending to the Council to approve the Budgets as recommend.

Resolution No. 8 was introduced by Council Member Kelly, seconded by Council Member Fagerlie, read by Mayor Heitke, and carried on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 8

TRICKLING FILTER WETWELL
PROJECT CODE 432-48487

CODE:	05-51 =	\$ 6,000
	05-52 =	\$ 10,000

Total: \$ 16,000

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 6 Due to final negotiations on contested 1999 property street assessments, the Committee reviewed an amended Assessment roll for the 1999 Street Improvement Program. The amount assessed was reduced from \$767,431.19 to \$763,577.69. The Committee was recommending to the Council to introduce a resolution setting the amended assessment roll at \$763,577.69.

Resolution No. 9 was introduced by Council Member Kelly, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 9

AMENDING ASSESSMENT ROLL

WHEREAS, The City Council of the City of Willmar, Minnesota duly adopted the assessment roll for the 1999 Street Improvement Project on May 5, 1999, and

WHEREAS, certain adopted assessments have been amended due to further negotiations, additional information or district court action.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. Such assessment roll be amended to the sum of \$763,577.69, a copy of which is attached hereto and made a part hereof, is hereby accepted.

2. Such assessments shall be as follows:

A. The assessments shall be payable in equal annual installments extending over a period of ten (10) years, the first of said installments to be payable with general taxes for the year 2000, collectible with such taxes during the year 2000.

B. To the first installment shall be added interest at the rate of six and fifty-hundredths (6.50) percent per annum on the entire principal amount of the assessment from the date of the bond sale, approximately July 7, 1999, until December 31, 2000. To each subsequent installment, when due there shall be added interest for one year at said rate on the unpaid principal amount of the assessment.

C. The owner of any property so assessed may at any time prior to the certification of the assessment or the first installment thereof to the County Auditor (Treasurer), pay the whole of the principal amount of the assessment on such property with interest accrued to the date of payment to the City clerk-Treasurer, except that no interest shall be charged if the entire assessment is paid by October 31, 1999, and such property owner may at any time prior to November 15 of any year pay to the City Clerk-Treasurer the entire principal amount.

3. The City Clerk-Treasurer shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 7 The Committee reviewed specifications for the 1999 Seal Coating Project, and was recommending to the Council to approve the plans and specifications and advertise for bids. Resolution No. 10 was introduced by Council Member Kelly, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 10

WHEREAS, the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the 1999 Seal Coat Project (Project No. 9904) for the City of Willmar;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that: Final plans and specifications are hereby approved, and publication of advertisement for bids is herewith authorized. Bids will be publicly opened and read at 1:30 p.m. on the 6th day of July, 1999, at the City

Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 8 The Committee reviewed the following reports and received for information only: May Lodging Tax, May WRAC-8 and Sales Tax Revenue.

Item No. 9 The following items were placed on future Committee agendas: Senior Nutrition Funding.

It was noted that under Item No. 5, a Resolution for the MARD (Motorized Activated Rotary Distributor) Project was necessary. Resolution No. 11 was introduced by Council Member Kelly, seconded by Council Member Fagerlie, read by Mayor Heitke, and carried on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 11

MOTORIZED ACTIVATED ROTARY DISTRIBUTOR (MARD)
PROJECT CODE 432-48488

CODE: 05-52 = \$ 56,000

Total: \$ 56,000

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

The Finance Committee Report of June 7, 1999, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Kelly, seconded by Council Member Houlahan, and carried.

The Community Development Committee Report of June 8, 1999, was presented to the Mayor and Council by Council Member Fagerlie. There were six items for Council consideration.

Item No. 1 The Committee considered Change Order No. 8 for the library general contract. Changes represented by the change order were requested by City staff, the contractor, or the architect. The Committee was recommending to the Council that the resolution approving Change Order No. 8 be adopted for changes in the amount of \$13,183.

Resolution No. 12 was introduced by Council Member Fagerlie, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 12

WHEREAS, a contract has been awarded to Nelson Construction Company, Inc., on May 29, 1998, in the amount of \$2,965,000 for the construction of an addition to and renovation of the Willmar Public Library; and

WHEREAS, Change Orders No. 1 through 7 in the amount of \$132,063.00 have previously been authorized; and

WHEREAS, it is desired to add additional work to the above contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar

that:

1. Additional work is herewith authorized to be added to the above contract estimated to be \$13,183.00.
2. Funding for the additional work is from the G. O. Sales Tax Revenue Bond.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 2 The Committee considered a change order to the library architectural woodwork contract. The change order represents a substitution of wood tops for plastic tops on two tables. The Committee was recommending to the Council that the Resolution approving the change order be adopted for a change in the amount of \$306.90.

Resolution No. 13 was introduced by Council Member Fagerlie, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 13

WHEREAS, a contract has been awarded to Jones Library Sales, Inc. on April 9, 1999, in the amount of \$95,570.00 for architectural woodwork for the Willmar Public Library project; and

WHEREAS, it is desired to add additional work to the above contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. Additional work is herewith authorized to be added to the above contract estimated to be \$306.90.
2. Funding for the additional work is from the G. O. Sales Tax Revenue Bond.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 3 The Committee discussed proposals by two Willmar firms to acquire City property south of KCEPA. Both proposals were to develop the site for commercial purposes. A number of development issues were discussed at length, among them, the desire to maintain publicly owned shoreland, and to preserve the aesthetic quality of the memorial parkway area.

Following discussion, the Committee was recommending to the Council that the City not sell any land south of KCEPA at this time. Council Member Fagerlie moved to approve the recommendation of the Community Development Committee with Council Member Anderson seconding the motion, which carried.

Item No. 4 Staff presented an offer from Ted and Mary Anderson to acquire a strip of City-owned property adjacent to their lot on Country Club Drive. The subject tract would measure approximately 30 feet by 200 feet and is a portion of the Hedin Park area. The subject property is marginally developable due to poor soil conditions. The Anderson's wish to use the land as a buffer between a

swimming pool and City park land. The City Assessor valued the property at \$750 to \$1,000. The Anderson's have offered \$1,000 for the property.

The Committee was recommending to the Council that the City tentatively approve the sale of the land, pending Planning Commission review and the adoption of the required ordinance. Council Member Fagerlie moved to approve the recommendation of the Community Development Committee with Council Member Anderson seconding the motion, which carried.

Item No. 5 The Committee reviewed and discussed the quarterly report for the 1st Quarter of 1999. This matter was for information only.

Item No. 6 The Committee reviewed status reports on the following: Library project, Airport project, Law Enforcement Center/Jail, and commercial/industrial development projects. This matter was for information only.

The Community Development Committee Report of June 8, 1999, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Fagerlie, seconded by Council Member Christianson, and carried.

The Public Works/Safety Committee Report of June 15, 1999, was presented to the Mayor and Council by Council Member Anderson. There were eight items for Council consideration.

Item No. 1 Jeff Nagel, representing Main Street Willmar, appeared before the Committee and presented a diagram of kiosks and a map of proposed locations. The kiosks serve as a directory of the downtown area as well as a bulletin board advertising special events. Main Street Willmar proposed the installation of the kiosks at the Library and at the new County Building (former First Bank Building) and requested permission to utilize City property and assistance for installation.

Following discussion regarding setbacks, height, utilization of County property, maintenance and final costs, the Committee received this for information and requested additional information be brought to a future Committee meeting. This matter was for information only.

Item No. 2 The Committee discussed recent action that has eliminated funding for the proposed Grass Lake Project and alternatives to accomplish flood control within Willmar. Staff advised the Committee that three areas for detention ponds are being reviewed and will be researched further with a more detailed report available at a future Public Work/Safety Committee meeting. This item was for information only.

Item No. 3 The Committee discussed MSA/TIF funding with regards to a Duininck development. Staff shared response letters regarding both Municipal State Aid (MSA) Funding, and Tax Increment Financing (TIF) Funding. Following discussion regarding the precedent set by assisting with developers with development costs, the Committee was recommending to the Council to decline involvement with financial assistance with the development until this property is annexed. Council Member Anderson moved to approve the recommendation of the Public Works/Safety Committee with Council Member Kelly seconding the motion, which carried.

Item No. 4 The Committee discussed the intersection at 15th Street and 19th Avenue Southwest. This item was brought back to Committee as a result of a request by the Council for staff to review the signal warrants at this intersection. The concern was there are two elementary schools located in a high traffic volume, and high-speed corridor. MnDOT staff took traffic counts in April, 1999, and conducted another count, including turning movements, in June, 1999. Signal-warrant analysis was completed and the results show that signals are warranted as indicated in warrant 11 regarding peak hour volume. The committee reviewed the location of the signals with respect to the State Aid Street Network, future locations of signals, and the fact that there is a high

population of senior and assisted living in this location.

Following discussion, the Committee was recommending to the Council to order the improvement and preparation of plans & specifications. Resolution No. 14 was introduced by Council Member Anderson, seconded by Council Member Kelly, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 14

ORDERING SIGNAL IMPROVEMENTS (15TH STREET & 19TH AVENUE SW)
(AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS)
FOR PROJECT NO. 9905

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. It is advisable, expedient, and necessary that said improvements as described be constructed, and the same are hereby ordered made.

2. The improvements are hereby designated and shall be known as Project No. 9905 - Signal Improvements.

3. The City's Engineer is hereby directed to prepare final plans and specifications for said improvements.

4. The City Council shall let the contract for all or part of the work for said improvements or order all or part of the work done by day labor or otherwise as authorized by Minnesota Statutes, Section 429.041, Subdivision 2, within one year of the date of this resolution ordering said improvements.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 5 The Committee reviewed two walk path projects: Swansson Field walk path is reconstruction and the Civic Center walk path is new construction. As a result of the poor condition of the Swansson Field walk path and its high usage, staff presented plans and specification recommending it be reconstructed. This path was constructed in the late 1970's and has been overlaid once. Following discussion, the Committee was recommending to the Council to approve plans and specifications for the Swansson Field Walk Path and authorize advertisement of bids with funding to come from Park Reserves.

Resolution No. 15 was introduced by Council Member Anderson, seconded by Council Member Kelly, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 15

WHEREAS, the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the Swansson Field Bike Path (1999 Miscellaneous Projects) for the City of Willmar;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that: Final plans and specifications are hereby approved, and publication of advertisement for bids is herewith authorized. Bids will be publicly opened and read at 1:30 p.m. on the 9th day of August, 1999, at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke

MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

The Civic Center walk path is new construction that would extend from where it terminates currently on Civic Center Drive and extend northerly around the Civic Center and up to west of the High School. This project has received a LCMR grant to cover half of the cost with the remaining cost to be financed through Park Reserves.

The Committee was recommending to the Council to approve plans and specifications for the Civic Center Walk Path and authorize advertisement for bids. Resolution No. 16 was introduced by Council Member Anderson, seconded by Council Member Kelly, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 16

WHEREAS, the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the Civic Center Bike Path (1999 Miscellaneous Projects) for the City of Willmar;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that: Final plans and specifications are hereby approved, and publication of advertisement for bids is herewith authorized. Bids will be publicly opened and read at 1:30 p.m. on the 9th day of August, 1999, at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 6 The matter of a public landing at Foot Lake was brought back to Committee following staff finalizing the layout and costs. Staff informed the Committee of a draft agreement with the Department of Natural Resources to cover up to 75 percent of the cost with the remaining costs to be covered by 1999 Park Development funds. The Little Crow Anglers Association was also contacted regarding covering some of the expenses. There was discussion about access to Foot Lake, depth of the channel, parking availability, and the fact that most of the good fishing is in Foot Lake. The Committee was recommending to the Council approval of plans and specifications for the Foot Lake Boat Landing and authorize advertisement of bids.

Public Works Director Odens presented details of the proposed project, and several citizens appeared before the Mayor and Council to speak in favor of the boat landing. Following considerable discussion, Resolution No. 17 was introduced by Council Member Anderson, seconded by Council Member Houlahan, read by Mayor Heitke, and approved on a roll call vote of Ayes 4, Noes 1 - Council Member Anderson voted "No".

RESOLUTION NO. 17

WHEREAS, the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the Foot Lake Boat Landing (1999 Miscellaneous Projects) for the City of Willmar;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that: Final plans and specifications are hereby approved, and publication of advertisement for bids is herewith authorized. Bids will be publicly opened and read at 1:30 p.m. on the 9th day of August, 1999, at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 7 The Committee reviewed bid tabulations for the 1999 Street Lighting Project. The costs for the Project are included in the 1999 assessments, and staff recommended awarding the contract to the lowest bidder Keith Olson Electric from New London. The Committee was recommending to the Council to award the bid to Keith Olson Electric for the 1999 Street Lighting and to authorize the Mayor and City Administrator to enter into an agreement on behalf of the City. Resolution No. 18 was introduced by Council Member Anderson, seconded by Council Member Kelly, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 18

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the bid of Keith Olson Electric of New London, Minnesota, for Project No. 9903 - 1999 Street Lighting Project, is accepted, and be it further resolved that the Mayor and City Administrator be authorized to sign an agreement with the bidder for the terms and consideration of the contract in the amount of \$36,630.00.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Item No. 8 Council Member Christianson brought up two issues that were a concern at his last COP meeting: the Dairy Queen entrance location, and the increase of semi traffic on Willmar Avenue. There was discussion on both of these issues and they were received for information.

The Public Works/Safety Committee Report of June 15, 1999, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Kelly, and carried.

Planning and Development Services Director Peterson presented to the Mayor and Council details of the acquisition of the Dale Jones property for Airport purposes. It was noted MnDOT has prepared an agreement for reimbursement of 60 percent of the acquisition costs. Following discussion, Resolution No. 19 was introduced by Council Member Kelly, seconded by Council Member Houlahan, read by Mayor Heitke, and approved on a roll call vote of Ayes 5, Noes 0.

RESOLUTION NO. 19

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF
TRANSPORTATION GRANT AGREEMENT FOR AIRPORT PROPERTY ACQUISITION COSTS

BE IT RESOLVED by the City of Willmar as follows:

1. That the State of Minnesota Agreement No. 79197, "Grant Agreement for Airport Property Acquisition Costs," for State Project No. 3401-45 at the Willmar Municipal Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Willmar.

Dated this 23rd day of June, 1999.

/s/ Lester Heitke
MAYOR

/s/ Michael Schmit
Attest: CITY ADMINISTRATOR

Announcements for Council Committee meeting dates were as follows: Airport Commission, July 6; and Labor Relations Committee, July 14, 1999.

Mayor Heitke encouraged citizens to participate in the upcoming Willmar Fest activities.

There being no further business to come before the Council, the meeting adjourned at 8:00 p.m. upon motion by Council Member Christianson, seconded by Council Member Anderson, and carried.

Attest:

MAYOR

ACTING SECRETARY TO THE COUNCIL